

**“The Robert S. Johnson Fund”
Downtown Lexington Façade Grant
Application Form**

SECTION A – APPLICANT INFORMATION

Applicant: _____

Mailing Address: _____

Telephone: _____ Cell Phone: _____

E-Mail: _____

SECTION B – PROPERTY INFORMATION

Physical address of building/property to be improved: _____

Building/Property Owner(s) Name (if different from applicant): _____

Address: _____

Telephone: _____ Cell Phone: _____

E-Mail: _____

Building Date/ Relevant Historical Information Impacting Grant Eligibility:

If Applicant is Other than Building Owner, Signature of Owner Approving of Grant Application or letter from applicant signifying that they have the permission of building owner to undertake façade improvements.

Property Owner(s) Signature: _____ **Date:** _____

Scope of Work

Describe totality of the project, including work to be covered by grant funding, description of materials to be used, and a timeline for completion of this work

Contractor

If you have a contractor(s) for the project, please list name(s), address(s), and phone numbers(s)

Project Cost Estimate

Break out costs if there are 2 or more elements to the project & provide any written estimates you may have received from contractor(s)

Please feel free to attach an addendum if not enough space has been provided above.

The application together with color photos of the façade(s) impacted by the project should be provided to:

Historic Lexington Foundation
15 S. Main Street, Suite 213
P.O. Box 901
Lexington, VA 24450
540-463-6832

Please call in advance if you wish to deliver to HLF office

Once a grant application has been received, applicant will be notified if the project is eligible for grant funding and, if so, a date and time will be scheduled for applicant to meet with façade enhancement grant panel. A reminder that projects begun prior to grant application review and approval will not be grant-eligible. Projects requiring a Certificate of Appropriateness from the Lexington Architectural Review Board must obtain the COA prior to final approval of the project for grant funding.

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Owner Authorization Form
(if applicable)

Owner Authorization for Tenant to Carry Out Property/Façade Improvement Project.

I _____ hereby authorize
_____ to carry out improvement(s)
as specified in the accompanying Grant Application Form, on my property located at
_____.

I also agree to hold harmless & indemnify the City of Lexington, VA, its staff, HLF, its Board, staff, Downtown Lexington in the event of property damage or physical injury as a result of working on the aforementioned project.

Property Owner Signature

Date

Witness

Date

Notary

Date